

TO: WPIAL Athletic Directors and Wrestling Coaches
FROM: Tim O'Malley, WPIAL Executive Director
Frank Vulcano, Jr., WPIAL Wrestling Chairman
DATE: February 5, 2018
RE: **Wrestling Post Season Seeding Information**

AD's –After your review, please copy this memo and distribute to your Head Varsity Wrestling Coach.

The WPIAL Wrestling Committee has adapted a new procedure for submitting information for the seeding of wrestlers for sectional qualifying tournaments and to comply with the PIAA weight-control program. Submission of the information and forms requested in a timely manner is required by all WPIAL schools sponsoring a wrestling team and non-team schools planning to enter individual students in the PIAA tournament series. Pursuant to the PIAA Board of Directors' adopted Weight Control Program, the deadline for senior high school wrestlers to establish their Minimum Wrestling Weight (MWW) for Postseason competition is Friday, February 16, 2018.

Following are directions for the OPC System. **If you have any problems, you must call Pat Tocci at 717-653-8009 or email ptocci@nwca.cc.**

Coaches, please note the following before submitting your Record Forms:

1. Login to the OPC System, Go to **Schedule**.
2. Make sure you have entered all match results (Varsity dual meets and tournaments) and that they are marked as **committed** (you should see a Green Thumbs-up icon when properly committed).
3. Also, make sure that all matches that are Varsity Level competitions have been designated as **VARSITY** under the Level Category. If not, wrestler results will not be displayed on your final season record form.

Select Post-Season Weight Class:

1. Login to the OPC System, Go to **My Account**, Click on **My Extras**
2. Click on **Post-Season Wrestlers**, Select the weight class for the post-season from the drop down menu for each wrestler you are entering. Then check the box "Post Season Starter."
3. Click **Save** after you have completed the above for each wrestler you are entering into post season competition.

Printing PIAA Season Record Forms:

1. Login to the OPC System → Click on **"Matches"** Menu Tab → Click on the **"Print Matches"** Button
2. This will open the **"Print Wrestlers Matches"** Box: Highlight the Wrestlers you are entering in the post-season (use the Ctrl button on your keyboard to select multiple wrestlers) → Select **Varsity Level** → Use the drop down menu under Individual Season Record Category and choose **PIAA SEASON RECORD FORM** → then click **Submit** and the Season Records Forms will all open at once.
3. Save as a PDF file "your school name", remember the location you saved the file and email PDF file to - drossmann@wpial.com. Having trouble saving the forms as a pdf file, print them off and scan them into a pdf file.
4. **In the subject line of your email list your school name.**

****Any issues printing the PIAA Season Record forms, you can contact Bill Lewis, WPIAL Committee member at blewis@mtlsd.net or 724-554-1923****

ROSTER ENTRY INFORMATION

We will be using Flo Wrestling's Online Registration this year to help facilitate coaches' efforts to enter complete, accurate and up-to-date information on their wrestlers! All schools will be getting an email from Flo Wrestling on how to register their team into the 2018 WPIAL Section Tournaments. The email will include directions on how to create an account and a password to log-in to our tournament.

Coaches please make sure your email address matches the account where the email was sent. Accounts can be set-up for free. You do not have to be a FloPro account holder. Once you log into Flo, click the registration link in the email that was sent to you from Flo. Select your team and type your password and begin to add your wrestlers. Make sure you take the registration to completion.

Add, Edit, Delete or Change your wrestlers at any time up until the **deadline – 12:00 noon - Monday, February 12th for AA Teams and Monday, February 19th for AAA Schools.**

The deadline to submit your roster and PIAA Season Record forms is **12:00 noon - Monday, February 12th for AA Teams and Monday, February 19th for AAA Schools.** After this deadline you will not be able to view or change your entries using this system.

EMAIL - DEADLINE DATES

AA PIAA Season Record Forms must be EMAILED by: 12:00 Noon, Monday, February 12, 2018
AAA PIAA Season Record Forms must be EMAILED by: 12:00 Noon, Monday, February 19, 2018

EMAIL PIAA Season Record Forms to – drossmann@wpial.com and "your team" name in the subject line.